

## GENERAL INFORMATION

July 22, 2019

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1. CALENDAR
2. AGENDA – Safety and Human Resources Committee; Monday, July 22<sup>nd</sup> @7:00 pm
  - a. Approval of Minutes
  - b. Golf Carts on City Streets
  - c. Feral Cats ~ enclosed is information Joel has compiled.
3. CANCELED – FINANCE and Budget Committee Meeting
4. CANCELED - Civil Services Commission Meeting
5. CANCELED – Health Care Cost Committee Meeting
6. OML Legislative Special Bulletin/July 17, 2019

Records Retention - CM-11 - 2 Years

## July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>	2	3	4	5	6
<b>7</b>	<b>8</b> 6:15 pm Electric Comm 6:15 pm BOPA 7:00 pm Water/Sewer Comm 7:30 pm Muni Prop. Comm.	<b>9</b> 4:30 pm BZA	10	11	12	<b>13</b> 7:30 am Joint Meeting with Henry County Commissioners
<b>14</b>	<b>15</b> 6:00 pm Tree Comm. 7:00 pm City Council	16	17 <i>Rox - Day Off</i>	18	19	20
<b>21</b>	<b>22</b> 7:00 pm Safety & HR Comm	23	24	25	26	27
			<i>Rox - Vacation Days</i>			
<b>28</b>	<b>29</b> 5th Monday - No Scheduled Meetings <i>Rox - Vacation Days</i>	30	31	Notes:		

*City of Napoleon, Ohio*

**SAFETY AND HUMAN RESOURCES COMMITTEE**

SPECIAL MEETING AGENDA

**Monday, July 22, 2019 at 7:00 pm**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: April 22, 2019. (In the absence of any objections or corrections, the Minutes shall stand approved.)
- 2) Golf Carts on City Streets.
- 3) Feral Cats.
- 4) Any other matters currently assigned to the Committee.
- 5) Adjournment.

  
\_\_\_\_\_  
Roxanne Dietrich, Interim Clerk of Council

**SAFETY & HUMAN RESOURCES COMMITTEE**

Special Meeting Minutes

**Monday, April 22, 2019 at 6:30 PM**

<b>PRESENT</b>	
Committee Members	Dan Baer-Chairman, Jeff Comadoll, Jeff Mires
City Manager	Joel L. Mazur
Asst. Finance Director	Christine R. Peddicord
City Staff	Clayton O'Brien-Fire Chief, Lanie Lambert-Human Resources Director
Recording Secretary	Roxanne Dietrich
Others	Brian Koeller-Northwest Signal
<b>ABSENT</b>	
<b>Call to Order</b>	Chairman Baer called the meeting to order at 6:30 pm.
<b>Approval of Minutes</b>	Hearing no objections or corrections, the minutes from the March 25, 2019 meeting stand approved as presented.
<b>Adjunct Instructors for Fire Department</b>	Chief O'Brien began we recently entered into a contract (Memorandum of Understanding) with Four County to do initial fire training Level 1 and Level 2 classes. There are so many skill sets that need to be done and the state has changed a lot of the laws where you can burn, what type of building you can burn and what type of instructors are able to do the live burn. Our building is one of the only ones in the area that is 1403 compliant so Four County wanted to do an MOU with us so all their students that complete Level 1 and Level 2 and have to do live fire training would be able to get that training at our building. Last year we did the fee schedule for the training facility so the fee we could charge is already in place; I don't have enough staff on the suppression side to use as instructors out there for these classes. The building has already been used two or three times by Four-County and brought in about \$2,500. We don't have enough staff to be taking away from the suppression side for training is how I came up with the adjunct positions. These positions would be completely only on an as-needed basis they would not be part of our emergency response or on-call or station coverage, they would only be used if Four County wants to do a class or we offer continuing education classes to the area departments. I suggest the instructors be paid a flat rate of \$20.00/hour, we charge \$35.00/hour for an assistant instructor, for a lead instructor we charge \$50.00/hour, we also charge for the use of our building. I see this as development of a training facility academy and will be a separate division of training that would be based for the training facility. While doing the adjunct fire instructor we may as well do an adjunct EMS instructor as the area has a need for ACLS classes and I'm one of the very few trained in ACLS to be an instructor, the training would be on an as-needed basis. There is a class set for May 4 thru Four County, the number of instructors required depends on how many students there are, Four County cannot always get enough instructors. Mazur re-iterated the rate of pay would be \$20/hour and the fees for an assistant instructor is \$35/hour and \$50/hour for lead instructors. O'Brien added the rate for a safety officer is \$50/hour and is required for any use of the building. Baer asked, based on the income being brought in from running this service, there will not be any





July 19, 2019

#### Possible options for the City of Napoleon

1. Pay to Spay –Humane Ohio staff would come to approved residences/locations, trap cats and kittens, bring them back to Humane Ohio for spay/neuter surgery, and return them to the trapping location, typically the day following surgery. There is a possibility for some cats or kittens, depending on age, sociability and foster space, to enter the Humane Ohio adoption program. The charges currently would be \$11.50/hour of employee time, \$0.58/mile driven for the project, and \$27 per cat trapped. Humane Ohio would provide all labor for this project and the City would notify residents of the plan, to keep their pet cats inside and to refrain from feeding community cats while the trapping is taking place.
2. Schedule some community “Spay Days” – Humane Ohio staff would arrange a few dates to meet at a particular approved location with numerous live traps. We would assist residents and volunteers in trapping as many cats as possible each day, transport the cats to Humane Ohio for spay/neuter surgery, and return them to the trapping location, typically the day following surgery. There is a possibility for some cats or kittens, depending on age, sociability and foster space, to enter the Humane Ohio adoption program. The charges currently would be \$11.50/hour of employee time, \$0.58/mile driven for the project, and \$27 per cat trapped. Humane Ohio would spearhead the effort with assistance provided by residents and Humane Ohio volunteers. The City would notify residents of the plan, ask for volunteers, and remind residents to keep their pet cats inside and to refrain from feeding community cats while the trapping is taking place.
3. Feral Cats 101 Training – Humane Ohio staff would come to an approved location to teach a community course about feral cats, management, trapping, etc. Community members would need to be notified/invited by the City and a location for the class provided. Humane Ohio would bring live traps to loan out to participants so they could trap on their own property – solely for the purpose of spay/neuter. Humane Ohio could provide transportation on a few set dates for the residents to bring the trapped cats to a pre-arranged location to be transported to Humane Ohio for spay/neuter surgery. They would need to then pick up the cats at the same location the following afternoon. Transportation for under 10 animals could be provided at a cost of \$50 per date, and over 10 animals for \$25 per date. The cost for spay/neuter, rabies vaccine and ear-tip would be \$27 per cat. The City would notify residents of the plan, ask for volunteers, and remind residents to keep their pet cats inside and to refrain from feeding community cats while the trapping is taking place. The City would also guarantee the traps and reimburse Humane Ohio at the rate of \$60 for each trap not returned. A record of who

checks out each non-returned trap would be provided to the City for possible collection attempts. The class would be provided by Humane Ohio for \$5 per participant (to cover materials cost).

Please feel free to a call with any questions at 419-266-5607, ext. 110, or email me at [julie@humaneohio.org](mailto:julie@humaneohio.org). Our hours are Monday through Friday, 7:30 am to 5:30 pm.

Thank you!

Sincerely,

Julie Lyle  
Director



3131 Tremainsville Rd., Toledo, OH 43613 • Phone 419-266-5607 • Fax 888-414-1944 • humaneohio.org

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## Humane Ohio Pay to Spay Option

### What is Pay to Spay?

- Humane Ohio has a Trap-Neuter-Return (TNR) Program. This is when a cat is trapped, spayed or neutered, and then returned/released to the location it was trapped.
- You pay an hourly wage of **\$11.50/hour** for the employee that is attempting to catch the cats.  
\*They will do this in an as efficient amount of time as possible. Unfortunately, we cannot determine how long that will take because there are too many variables which will determine how your free roaming cats might be trapped.
- You will also pay mileage of **\$0.58 per mile**.
- Your bill will also reflect the number of cats caught and surgical costs which is currently **\$27 per cat** with free ear tips and rabies vaccines for outdoor cats.
- You can also opt to have some vaccines or flea preventative/dewormer given at the time of the surgery.  
\*(FVRCP=\$15, Flea preventative/dewormer=\$15) *These costs will be in addition to all other costs described above.*)
- You can put a cap on how much you will spend on a project.  
\*IE. You can tell Humane Ohio that you would like to spend no more than \$300 on trapping and we will stop trapping at that point. Remember that you are paying trappers wage, mileage, and actual cost of spay/neuter per cat, so when putting a cap on the amount you spend, please factor in all costs.

Do you agree to the terms/fees stated above? Yes No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*\*\*If Humane Ohio is doing TNR work and notices that there are kittens that **might** be adoptable, we can attempt to get them into a rescue group with your consent. Would you like any adoptable cats or kittens to be admitted into an adoption program? YesNo*

*Would you like to make a donation towards covering the costs of the vaccines so that they can be put up for adoption? The total cost per cat is \$106, so any amount would help, but you will be charged at a minimum the \$10 you would have spent to have the kitten spayed/neutered. **Amount donating:** \$\_\_\_\_\_ **per cat OR flat donation** (circle one)*

Thank you,

Julie Lyle, Clinic Director  
julie@humaneohio.org  
419-266-5607 ex. 110



# How TNR Reduces Nuisance Complaints: What the Research Tells Us

Trap-neuter-return (TNR) is the only humane and effective way to reduce the number of community cats (also known as feral or ownerless, free-roaming cats). With TNR, community cats are humanely trapped, evaluated and spayed or neutered by a licensed veterinarian, ear-tipped to show they've been sterilized, vaccinated against rabies and distemper,<sup>1</sup> and then returned to their original outdoor homes to live out their lives. Done properly, TNR is effective at humanely managing and reducing the population of community cats, and offers the additional benefit of reducing nuisance complaints. The surgical sterilization of cats (spaying females and neutering males) eliminates the production of the hormones estrogen and testosterone, which reduces the likelihood of various mating-related behaviors (yowling, fighting, spraying, etc.) that lead to such complaints.

Please see the statements and studies below for compelling evidence that TNR reduces nuisance complaints.

## Reviews and general statements

- According to researchers with the Alliance for Contraception in Cats & Dogs (ACC&D), “It seems to be widely accepted that male cats will be less likely to roam, urine spray, vocalize, and fight when they are sterilized.” Summarizing their review of the relevant research, the authors of a 2013 report from ACC&D write: “Credible studies indicate that neutering reduces urine spraying and roaming in search of mates by male cats, and spaying eliminates estrous-associated behaviors in female cats, including aggression, vocalization and perhaps efforts to escape outdoors in order to mate.” [1]
- As the Humane Society of the United States explains in *Managing Community Cats: A Guide for Municipal Leaders*, published in cooperation with the International City/County Management Association, “community-wide TNR programs are effective” in part because they “decrease nuisance complaints by eliminating or dramatically reducing noise from cat fighting and mating and odor from unneutered male cats spraying urine to mark their territory.” [2]
- A 1996 “review (of) currently understood reasons for the problem of overpopulation and animal control measures, including sterilization, legislation, and education” points out various benefits of TNR programs, including a reduction in the kinds of behaviors that can lead to nuisance complaints: “Sterilize and release ... programs not only address the overpopulation issue by preventing new litters, but also serve to reduce roaming, spraying of urine, and fighting among the cats.” [3]



## Specific case studies

- TNR efforts in Harrington, Delaware, where 550 cats (93 percent of the pre-trapping count) were sterilized and vaccinated, resulted in a 98 percent reduction in the number of nuisance calls. [4]
- Researchers studying the impacts of a TNR program on the Texas A&M University campus over a two-year period reported that the program “generally has been viewed as a success by the veterinary faculty and the university’s pest control service.” And “based on the decrease in the number of complaints ... those (cats) who remain are less of a nuisance than previously they were.” [5]
- A 2002 paper published in the *Journal of Applied Animal Welfare Science* documents the impact of Orange County (Florida) Animal Services’ TNR program, launched in 1995: “Complaints have decreased gradually, and only rarely has it been necessary to move colonies.... Despite the change broadening the definition of a nuisance complaint in the last 2 years, complaints decreased in FY 2000/2001. There were no changes in procedure or code to account for this decrease.” [6]

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<sup>1</sup> Not all TNR programs include a vaccination component; some, located in parts of the country where rabies in cats is a rare event, sometimes make this step optional. Vaccination is, however, considered “best practice.”

- A two-year University of Florida study, reported in *The Veterinary Journal*, documented a 66 percent decrease in shelter intake of cats from a “target” ZIP code in Alachua County, Florida, as compared to a 12 percent decrease in the rest of the county. According to the study, “The reduction in intake was most likely to be due to several factors, including a decrease in kitten births via neutering, decreased nuisance behavior associated with breeding and territorial defense, and creation of alternatives to impoundment.” [7]
- In Sanders County, Montana, cat-related calls to the only animal shelter in the county declined 84 percent (from 1,032 in 2009 to 166 in 2011) following the implementation of an intensive TNR campaign. [2]
- In Wichita Falls, Texas, community cat-related complaint calls to Wichita Falls Animal Control declined more than 90 percent (from 1,958 in 2010 to fewer than 200 in 2012) following the implementation of an intensive TNR campaign. [2]
- Documenting the results of their one-year observational study in “an urban region of Israel,” researchers reported “lower rates of aggressive interactions among cats in the neutered groups” and “also found that almost no neutered-neutered agonistic male encounters took place.” The results, published in the *Journal of the American Veterinary Medical Association*, led the authors to speculate: “The decreased agonistic behavior of the neutered male cats relative to unneutered males may result in decreased cat fighting and vocalizations and thus may lead to fewer injuries and decreased disease transmission among cats and decreased noise disturbance for their human neighbors.” [8] (Note: The anticipated decrease in disease transmission has been documented elsewhere. [9-11])
- Neighborhood Cats, based in New York City and one of the country’s most highly regarded TNR groups, was founded “when a few neighbors on the Upper West Side of Manhattan TNR’d a colony of approximately 30 cats living in the courtyard of one square block.” Adoptions of kittens meant fewer cats in the area, and “once the nuisance behavior abated, residents of adjacent apartment buildings more readily accepted the cats’ presence.” [12]
- Among the positive results of a three-year TNR program at the Gillis W. Long Hansen’s Disease Center in Carville, Louisiana, was a reduction in the kinds of vocalizations that can lead to nuisance complaints: “Although differences in vocalization are difficult to measure directly, unwanted noise from cats fighting and from mating calls was commonly heard during nocturnal visits to the cats’ living areas before the study. Three years later, nocturnal vocalizing had been greatly reduced and was not detected by the authors at any time during the three-year census.” [13]

## Literature cited

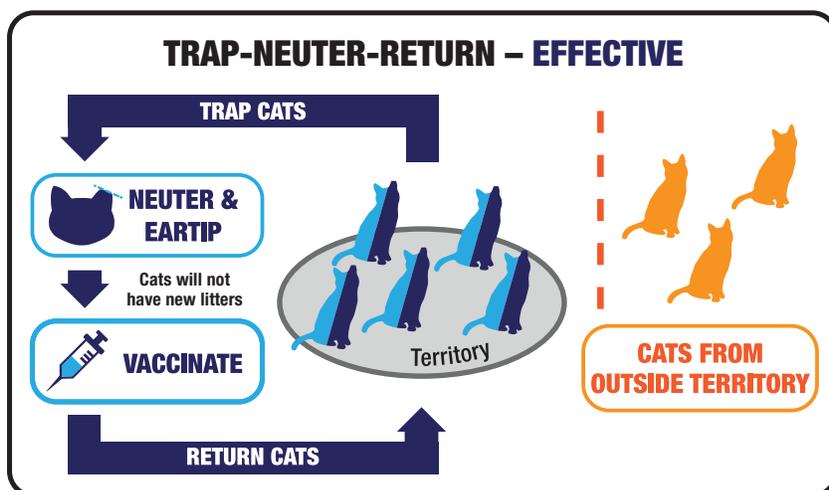
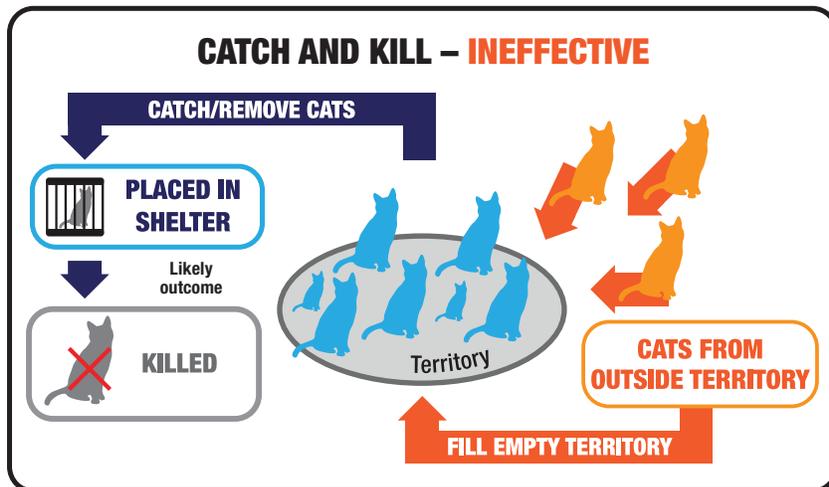
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# JUST THE FACTS: The Vacuum Effect

## Removing cats from an area creates a vacuum.

The **Vacuum Effect** has been documented worldwide in many species. Animal control's traditional approach has been to catch and kill community cats. While this may temporarily reduce the number of community cats in a given area, it is ultimately counterproductive, as the population of cats rebounds. Due to the Vacuum Effect, untrapped cats continue to breed, and other cats move into the newly available territory.

## THE VACUUM EFFECT



## **Community cats are unowned cats who live outdoors.**

Community cats, also called feral or outdoor cats, are not a new phenomenon. They reside in an outdoor location where they have access to food and shelter. Even though community cats are the same species as house cats (*Felis catus*), they have not been socialized to people and are therefore unadoptable. Community cats can lead full, healthy lives in their outdoor homes.

## **Time and again, communities find catch and kill doesn't work—it needs to stop.**

Municipal animal control agencies have been catching and killing cats for decades in a misguided attempt to reduce the number of community cats in a given area. Catch and kill is counterproductive, as it has no permanent impact on the population of outdoor cats. This endless, cruel cycle is not supported by the public, wastes tax dollars, and fails to meet the needs of the cats and the community. The Vacuum Effect is just one reason catch and kill is so ineffective.

## **Trap-Neuter-Return (TNR) does work.**

Communities are desperate for humane solutions. TNR is the only effective and humane approach to address community cat populations. It involves humanely trapping, spaying or neutering, vaccinating, and returning community cats to their outdoor homes. Afterward, there are no more litters of kittens—the population is stabilized. TNR stops the stress associated with pregnancy and mating behaviors, such as yowling or fighting. Not only is TNR the effective, humane approach for outdoor cats, but it improves their lives.

## **You can make a difference and save lives.**

Together, we can fight the ineffective catch and kill approach, support TNR, and ensure local policies address the needs of outdoor cats and our communities.

Learn more at [alleycat.org/VacuumEffect](http://alleycat.org/VacuumEffect).

**Join our movement  
to protect cats.**



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7920 Norfolk Avenue, Suite 600  
Bethesda, MD 20814  
[alleycat.org/Response](http://alleycat.org/Response)

030618



# Codified Ordinances of Sebring, Ohio

## Part Five - General Offenses Code

### CHAPTER 505 - Animals And Fowl

#### 505.17 MANAGEMENT OF CAT POPULATION; PERMITTED ACTS.

(a) Definitions. For purposes of this Section, the following terms shall have the following meanings:

(1) "Community Cat" shall mean a cat that is abandoned, stray, lost, or feral and that may be cared for by a community cat caregiver, known or unknown, pursuant to this ordinance.

(2) "Community Cat Medical Caregiver" shall mean a person who, in accordance with and pursuant to a policy of Trap-Neuter-Return, provides medical care, while not being considered the owner, harborer, controller, or keeper of a community cat.

(3) "Eartipping" shall mean the removal of the ¼ inch tip of a community cat's left ear, performed while the cat is under anesthesia, in compliance with any applicable federal or state law, and under the supervision of a licensed veterinarian, designed to identify the community cat as being sterilized and lawfully vaccinated for rabies.

(4) "Trap-Neuter-Return" shall mean the process of humanely trapping, sterilizing, vaccinating for rabies, eartipping, and returning community cats to their original location.

(b) Permitted Acts. The following actions shall be permitted in the municipality in pursuance of a process of Trap-Neuter-Return:

(1) Trapping, for the sole purpose of sterilizing, vaccinating for rabies, and eartipping community cats, in compliance with any applicable federal or state law, and under the supervision of a licensed veterinarian, where applicable.

(Ord. 12-2016. Passed 7-25-16.)

# Cheyenne, Wyoming - Code of Ordinances

## Title 6 - ANIMALS

### Chapters:

#### Chapter 6.08 - ANIMAL CARE AND CONTROL REGULATIONS GENERALLY

### Sections:

#### 6.08.190 - Community cat initiative.

- A. The city of Cheyenne recognizes the need for innovation in addressing the issues presented by community cats. To that end, it recognizes that trap-neuter-return is the only effective and humane method to manage, and over time, reduce the population of community cats. Trap-neuter-return shall be permitted, and community cat caregivers, organizations, city staff, and animal control officers are allowed to carry out trap-neuter-return.
- B. An eartipped cat received by local shelters will be returned to the location where trapped unless veterinary care is required. A trapped eartipped cat will be released on site unless veterinary care is required.
- C. Community cat caregivers are empowered to reclaim impounded community cats without proof of ownership.

(Ord. No. 4044, § 2, 11-10-14)

### URL:

[https://library.municode.com/wy/cheyenne/codes/code\\_of\\_ordinances?nodeId=TIT6AN\\_CH6.08  
ANCACOREGE\\_6.08.190COCAIN](https://library.municode.com/wy/cheyenne/codes/code_of_ordinances?nodeId=TIT6AN_CH6.08_ANCACOREGE_6.08.190COCAIN)

**AN ORDINANCE ENACTING A NEW SECTION 205.105 OF CHAPTER 205 OF THE MUNICIPAL CODE, CITY OF RICHLAND, MISSOURI; AND FIXING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Aldermen of the City of Richland, Missouri ("City") has determined that a process of trapping, sterilizing, vaccinating for rabies, eartipping, and returning cats to their original location is an effective and humane way to manage, and over time, reduce the population of cats within the City.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RICHLAND, MISSOURI, AS FOLLOWS:**

**SECTION A.** That a new Section 205.105 of Chapter 205, of the Municipal Code, City of Richland, Missouri, is hereby enacted:

**SECTION 205.105: MANAGEMENT OF CAT POPULATION; PERMITTED ACTS.**

**A. Definitions.** For purposes of this Section, the following terms shall have the following meanings:

1. "*Community Cat*" shall mean a cat that is abandoned, stray, lost, or feral and cared for by a community cat caregiver pursuant to this ordinance.
2. "*Community Cat Caregiver*" shall mean a person who, in accordance with and pursuant to a policy of Trap-Neuter-Return, provides care, including, food, shelter or medical care to a community cat, while not being considered the owner, harborer, controller, or keeper of a community cat.
3. "*Eartipping*" shall mean the removal of the ¼ inch tip of a community cat's left ear, performed while the cat is under anesthesia, in compliance with any applicable federal or state law, and under the supervision of a licensed veterinarian, designed to identify the community cat as being sterilized and lawfully vaccinated for rabies.
4. "*Trap-Neuter-Return*" shall mean the process of humanely trapping, sterilizing, vaccinating for rabies, eartipping, and returning community cats to their original location.

**B. Permitted Acts.** The following actions shall be permitted in the City in pursuance of a process of Trap-Neuter-Return:

1. Trapping, for the sole purpose of sterilizing, vaccinating for rabies, and eartipping community cats, in compliance with any applicable federal or state law, and under the supervision of a licensed veterinarian, where applicable.

2. An eartipped cat received by local shelters will be returned to the location where trapped unless veterinary care is required. A trapped eartipped cat will be released on site unless veterinary care is required.
3. Community cat caregivers are empowered to reclaim impounded community cats without proof of ownership solely for the purpose of the implementation of the process of Trap-Neuter-Return as more particularly provided in this Section.

**SECTION B.** All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

**SECTION C.** This ordinance shall be in full force and effect from and after the date of its passage.

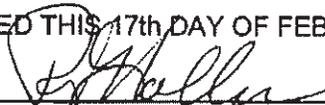
**ROLL CALL VOTE (First Reading):**

	AYE	NAY	ABSENT
Alderman Tim Bailey	<u>X</u>	_____	_____
Alderman Tom Murphy	<u>X</u>	_____	_____
Alderman Eldon Haun	<u>X</u>	_____	_____
Alderman Roy Holler	<u>X</u>	_____	_____
Alderman DawnElyn Schneider	_____	_____	<u>X</u>
Alderman Larry Fincher	<u>X</u>	_____	_____

**ROLL CALL VOTE (Second Reading):**

	AYE	NAY	ABSENT
Alderman Tim Bailey	<u>X</u>	_____	_____
Alderman Tom Murphy	<u>X</u>	_____	_____
Alderman Eldon Haun	<u>X</u>	_____	_____
Alderman Roy Holler	<u>X</u>	_____	_____
Alderman DawnElyn Schneider	_____	_____	<u>X</u>
Alderman Larry Fincher	<u>X</u>	_____	_____

READ TWO TIMES, PASSED AND APPROVED THIS 17th DAY OF FEBRUARY, 2015.

  
 \_\_\_\_\_  
 Roy Holler  
 Acting President of the Board of Aldermen

ATTEST:  
  
 \_\_\_\_\_  
 Susan Alexander, City Clerk

### 505.30 FERAL CAT COLONIES.

(a) Statement of Purpose. This chapter is intended to provide for the proper and humane management of feral and stray cats in order to avoid, inter alia, breeding of wild and stray cats, the transmission of infectious diseases, and to preserve native wildlife species populations from excessive hunting by feral and stray cats via the management of same through the use of a TNR program.

(b) Feral Cat Colonies. When a Feral Cat Colony is found to exist, a person may via compliance with this chapter maintain and care for the feral cats by providing food, water, shelter and other forms of sustenance, provided that the person registers the Feral Cat Colony under sponsorship with a City registered Animal Welfare Organization.

(c) Feral Cat Colony Caretakers shall be responsible for the following:

(1) Registering the colony with an Animal Welfare Organization pursuant to Section 505.01(p).

(2) Obtaining the written approval of the owner of any property, or any authorized representative of the owner, to which the Feral Cat Colony Caretaker requires access to provide colony care.

(3) Providing food and water for colony cats in accordance with a regulated schedule that encourages dependence within the colony.

(4) Obtaining proper medical attention for any colony cat that appears to require it.

(5) Taking all appropriate and available steps to have the colony population spayed or neutered by a licensed veterinarian.

(6) Taking all appropriate and available steps to vaccinate the colony population for rabies, preferably with a three-year vaccine, and to make a reasonable attempt to update the vaccinations as warranted and mandated by law.

(7) Ear-tipping the left ear of a colony cat that has been vaccinated and spayed or neutered so that colony cats can be readily identified.

(8) Taking all reasonable steps to (1) remove kittens from the colony after they have been weaned, (2) place the kittens in homes, foster homes, or reputable adoption organizations for the purpose of subsequent permanent placement, and (3) capture and spay the mother cat.

(9) Using due consideration to prevent Feral Cat Colonies from being maintained on public lands, lands managed for wildlife or other natural resources, such as but not limited to Nature Preserves, where the presence of a Feral Cat Colony is a proven threat, and to avoid the taking of rare, threatened or endangered species under Ohio and U.S. law.

(10) Taking all reasonable measures to resolve nuisance complaints resulting from the Feral Cat Colony.

(d) Animal Welfare Organizations that sponsor a Feral Cat Colony Caretaker shall be responsible for reporting quarterly in writing to the City on:

(1) The location of the colony;

(2) The number and gender of all cats within the colony;

(3) A description of individual cats within the colony;

(4) The reproductive status of all cats within the colony;

(5) The number of cats that died or otherwise ceased being a part of the colony;

(6) The number of kittens born to colony cats and their disposition;

(7) The number of cats placed in animal shelters or in permanent homes as companion cats;

(8) The number of cats vaccinated; and,

(9) The number of cats spayed or neutered under its TNR program conducted for the caretakers.

(e) Withdrawal of Feral Cat Colony Caretaker. In the event that a Feral Cat Colony Caretaker is unable or unwilling to continue in that role, he, or she or it shall notify the Animal Welfare Organization immediately, which shall in turn immediately notify the City. If no other Feral Cat Caretaker is providing for the colony and if no new Feral Cat Caretaker assumes responsibility for the colony within thirty (30) days, feeding of the colony shall cease by the caretakers(s).

(f) Failure to Adhere to Responsibilities and Revocation of Registration.

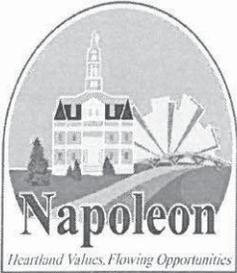
(1) If a Feral Cat Colony Caretaker fails to meet all of the requirements of this chapter or has failed to resolve a nuisance complaint related to the Feral Cat Colony, he or she shall be notified of all deficiencies in writing and shall have thirty (30) days to become compliant or resolve the nuisance. If not so resolved within the thirty (30) day period, the Feral Cat Colony registration may be revoked.

(2) It is the affirmative responsibility of the Feral Cat Colony Caretaker, via compliance with the provisions of Section 505.30(b), to reduce the size of the Feral Cat Colony. Any yearly increase in the size of the Feral Cat Colony by virtue of new births and/or adult additions to the colony shall be grounds for revocation of the Feral Cat Colony registration unless the Feral Cat Colony Caretaker shall have developed an approved action plan to reduce the colony's size within the following year. In the event the Feral Cat Colony Caretaker does not timely implement the action plan or, having implemented same, not reduced within the following year the size of the Feral Cat Colony, the registration may be revoked.

(3) No person who has had their registration as a Feral Cat Colony Caretaker revoked shall thereafter act in a manner contrary to Section 505.21.

(h) Whoever violates this section is guilty of a misdemeanor of the fourth degree.

(Ord. 17-O-21. Passed 3-7-17.)



# City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545

Telephone: (419) 599-1235 Fax: (419) 599-8393  
www.napoleonohio.com

## Memorandum

**To:** Mayor and City Council, City Manager, City  
Law Director, Acting Finance Director,  
Department Supervisors, News media

**From:** Roxanne Dietrich, Interim Clerk of Council 

**Date:** July 18, 2019

**Subject:** Finance and Budget Committee – Cancellation

Due to lack of agenda items, the **FINANCE AND BUDGET COMMITTEE** meeting scheduled for Monday, July 22, 2019 at 6:30 pm has been *cancelled*.



# City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545

Telephone: (419) 599-1235 Fax: (419) 599-8393  
www.napoleonohio.com

## Memorandum

**To:** Civil Service Commission  
**cc:** City Council, Mayor, City Law Director, City  
Manager, Department Supervisors, News Media  
**From:** Roxanne Dietrich, Interim Clerk of Council   
**Date:** July 18, 2019  
**Subject:** Civil Service Commission – Cancellation

Due to a lack of agenda items, the **CIVIL SERVICE COMMISSION** meeting scheduled for Tuesday, July 23, 2019 at 4:30 pm has been *canceled*.



# City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545

Telephone: (419) 599-1235 Fax: (419) 599-8393  
www.napoleonohio.com

## Memorandum

**To:** Healthcare Cost Committee  
**From:** Roxanne Dietrich, interim Clerk of Council  
**Date:** July 18, 2019 *R.D.*  
**Subject:** Health Care Cost Committee – Cancellation

The Health Care Cost Committee meeting that was scheduled for Wednesday, July 24, 2019 at 8:00 am has been canceled by the Chair.

# Special Bulletin:

## The Ohio Municipal League

Wed 7/17/2019 3:02 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>;



## Special Bulletin: Conference Committee Releases Budget Report

**July 17, 2019**

On the eve of the extended budget deadline, the legislature has reached a compromise on Am. Sub. HB 166, the State Operating Budget bill. Both the House and Senate will vote today on the HB 166 Conference Committee Report that will include the final language for the two year, State Operating Budget.

These are the following provisions that affect municipalities that are in the final Conference Committee report:

- **Increase to the Local Government Fund (LGF).** The Local Government Fund (LGF) will be increased to 1.68%, an additional \$5.2 million each year over the biennium.
- **MARCS Local Government Fee Offset Funding.** The Multi-Agency Radio Communication (MARCS) local government fee offset will be funded at \$4 million over the biennium.
- **Restored Supplemental LGF Distribution Fund.** The Supplemental LGF Distribution fund to will be restored to Ohio's cities.
- **Municipal Net Profit Estimated Payments.** A municipality that receives a negative distribution from the state for business net profit filings through the state centralized collection of municipal net profit revenues must pay the

amount of the deficiency to the state. Failed payment will result in the state seizure of other municipal funds.

- **Supplemental Executive Retirement Plan.** The budget exempts this income source for high wage earners from the municipal income tax beginning in tax year 2020. Original versions of the language included retroactive application for the exemption to 2016. The budget language is now prospective to 2020 and narrowly defines the exempted income.
- **Funding H2Ohio.** Up to \$170 million can be allocated from the FY 2019 General Revenue Fund (GRF) surplus to the H2Ohio fund and those funds will be expanded to apply to community water projects.
- **Motion Picture Tax Credit.** The refundable motion picture tax credit will remain and will be expanded to apply to both motion picture production expenditures and live theatre productions, but can only be applied to Ohio companies.
- **Unpaid Garbage Fees.** Municipalities will be able to charge unpaid garbage fees as a lien against real property if the fees are equal to or greater than \$350.
- **Opportunity Zones.** Income tax credits for businesses will be able to be used to incentivize investment in Opportunity Zones in struggling communities.
- **Tax Increment Financing (TIFS).** Local governments will be allowed to extend TIFS to an additional 30 years for large high-impact developments, consistent with the administration's proposal.
- **Housing Trust Fund.** There will be an increase to \$34 the fee for the first two pages of a recorded document and split the revenue between the Housing Trust Fund and the County recorders.
- **Local Police Departments.** Local police departments will be allowed to apply for School Safety Training Grants if the local school district did not apply.
- **Ohio Business Gateway (OBG).** There will be an increase in OBG funding by 295.34%.
- **Local Government Audit Support.** \$26 million will be allocated over the biennium for local government audit support.
- **Bureau of Criminal Investigation (BCI) Lab Testing.** \$42 million will be allocated over the biennium for BCI lab tests.
- **Public Safety Answering Points.** A public safety answering point will be deemed compliant with minimum staffing standards when compliant with all other operational standard rules.
- **Residential Property Tax Abatement. (Originally HB 149).** Exempts unimproved land subdivided for residential development from increased property taxes for up to 5 years.

There is no word yet on which provisions, if any, Governor DeWine will veto before signing Am. Sub. HB 166, but the League will be requesting the Governor veto the

addition of HB 149 to the budget bill for concerns related to the single subject rule and the negative impact communities will feel by this unnecessary tax abatement.

The League is grateful for the provisions in the budget bill that invest in Ohio's cities and villages, but more work needs to be done by the legislature to address the challenges our municipalities are facing locally. The Conference Committee report of Am. Sub. HB 166 takes positive steps to repair the relationship between the state and its municipalities, and we look forward to continuing the work with both the administration and the legislature to strengthen that partnership.

We want to thank all of our members who testified and reached out to their legislative delegation regarding the municipal provisions in the budget bill. The voices of local leaders carry weight at the Statehouse, and we are grateful that local leaders used their influence to encourage the legislature to ensure future growth and prosperity for Ohio's municipalities.

Next week will send our members a legislative bulletin that will comprehensively cover all of the provisions included in the State Operating Budget including a comparison document detailing the final language that was reached.

STAY CONNECTED:



The Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, OH 43215

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# AMP Update for July 19, 2019

## American Municipal Power, Inc.

Fri 7/19/2019 3:19 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>;

Having trouble viewing this email? [Click here to view web page version](#)



## Nominations sought for OMEA Board and honorary membership

*By Robin Laubaugh - Wadsworth mayor, chair, OMEA Nominating Council*

Four seats on the Ohio Municipal Electric Association (OMEA) Board of Directors expire this year and the OMEA nominating committee is seeking nominations. The seats up for election this year on the OMEA Board of Directors are currently held by Edgerton, Montpelier, Napoleon and Orrville. Three of these seats must be filled by an elected official. There is one non-elected seat up for election this year.



Nominations are due by Aug. 16, and should be directed to the nominating committee, which is made up of Wadsworth Mayor Robin Laubaugh, 330.335.2706 or [rлаубаugh@wadsworthcity.org](mailto:rлаубаugh@wadsworthcity.org), chair; St. Marys Mayor Patrick McGowan, 419.394.3303 or [pmcgowan@cityofstmarys.net](mailto:pmcgowan@cityofstmarys.net); Cuyahoga Falls Mayor Don Walters, 330.971.8000 or [mayor@cityofcf.com](mailto:mayor@cityofcf.com). You may also contact Jolene Thompson, OMEA executive director, at 614.540.0992 or [jthompson@amppartners.org](mailto:jthompson@amppartners.org).

We also welcome suggestions for OMEA honorary membership. Honorary membership is awarded to individuals who have had a distinguished public power career with significant accomplishments - with special consideration given to individuals who have retired from service or announced that they will be retiring in the near future.

## Fleet EVs from member communities

*By Erin Miller - director of energy policy and sustainability*

At the July Board of Trustees meeting, AMP's electric vehicle (EV) charging station was fueling two municipal fleet vehicles. Recently, the City of Napoleon purchased a full battery electric Chevrolet Bolt and the City of Bowling Green leased a Prius Prime, plug-in-hybrid vehicle for their fleet.

"The EV ride and drive event at AMP proved to me that electric and plug-in hybrids are equal to or better than similarly-sized gas engine vehicles," said Brian O'Connell, utility director for the City of Bowling

Green. "After this event I had no concerns about a plug in vehicle meeting our needs. We chose to add a plug-in-hybrid vehicle to our fleet because most of our in-town driving will be all-electric and the purchase price was competitive with standard vehicles. This is more efficient, reduces operating cost and reduces carbon emissions. It's a great way to show our community that we are improving our sustainability efforts while being financially responsible. It also demonstrates to our customers that plug-in vehicles can work for them as well."



"AMP's educational materials and ride and drive event were a big factor in Napoleon's decision to buy an EV for our fleet," said Joel Mazur, city manager of Napoleon. "AMP made it easy for us to communicate with our council members so they could make an informed decision. Having an EV in our fleet has helped educate us, so we can better educate our customers."

If you are interested in joining the Focus Forward Advisory Council EV sub-group contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org). To learn more about EVs, visit the AMP member [EV extranet page](#) (login required).

## Register to compete or volunteer for 2019 AMP Lineworkers Rodeo

*By Scott McKenzie - director of member training and safety*

Those interested in competing or volunteering at the 2019 AMP Lineworkers Rodeo must register by Aug. 9. Competitors and volunteers may both register [here](#). Volunteers and judges are needed to assist during the event.

Now in its sixth year, the annual rodeo provides journeyman and apprentice lineworkers the opportunity to demonstrate their skill and knowledge of the craft. Competitors have the opportunity to compete in one of three categories: apprentice, individual journeyman and journeyman team. Teams can be comprised of individuals from multiple municipalities. Event descriptions for the rodeo are available on the [rodeo page](#) of the [AMP website](#).



The rodeo will be held at AMP headquarters in Columbus, Aug. 23-24. If you are interested in competing or volunteering, please visit the [rodeo page](#). If you have questions, please contact Jennifer Flockerzie at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).

## NERC update call on July 25

*By Art Iler - director of reliability standards compliance*

AMP, in coordination with Utility Services, Inc., will host its regularly scheduled North American Electric Reliability Corporation (NERC) update call and webinar for members on July 25, 1:30-2:30 p.m. The agenda includes:

- Presentations on new or revised NERC Standards subject to implementation next year
- ReliabilityFirst issues including newly directed Entity Profile Questionnaire, quarterly updates and the RF Fall Workshop
- NERC's new ERO Portal account set-up process
- Changes at the Federal Energy Regulatory Commission

The presentations will be followed by a question and answer session.

Please contact me with questions, and for the dial-in number and webinar instructions at [ailer@amppartners.org](mailto:ailer@amppartners.org) or 614.540.0857.

## Update on the VW Settlement funding for EV charging stations

By Erin Miller

On behalf of its members, AMP tracks the status of the Volkswagen Environmental Mitigation Trust's state beneficiary plans. A summary of recent activities is listed below, further details can be found [here](#).

- [Michigan](#)- 15 percent (\$9.7 million) of the funding is allocated to zero emission vehicle supply equipment (ZEV) within four funding rounds between 2019 and 2021. DC fast and extreme-fast charging electric vehicle (EV) charging infrastructure are included in funding. A request for applications (RFA) is expected to be posted by the end of July.
- [Ohio](#)- 15 percent (\$11.2 million) for ZEV. The Ohio Environmental Protection Agency is working with the Ohio Department of Administrative Services on an invitation to bid on state term contracts for EV charging equipment vendors to pre-qualify them for use within the program. The first RFA for EV charging stations will release in October 2019 and the second RFA in March 2020. One RFA round will be for DCFC, one for Level 2- they haven't decide which will come first.
- [Pennsylvania](#)- 15 percent (\$17.7 million) of the Mitigation Trust funding is allocated for light-duty ZEV. ZEV includes hydrogen and electric vehicle (EV) infrastructure. The grant deadline for DC fast charging stations is Oct. 11, 2019. The fund will cover up to 75 percent reimbursement, \$500,000 maximum award. For Level 2 charging stations, the grant deadline is Dec. 31, 2019 or until funds are exhausted.
- [West Virginia](#)- approximately five percent (\$600K) of the funding will be allocated to ZEV, with an emphasis on locations within, or near, the campuses of West Virginia University and Marshall University.

For more information about the settlement, visit the Volkswagen Settlement section on the [EV member extranet page](#) (login required), or contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org).

## AMP gives Groundworker Training Course in Jackson Center

By Scott McKenzie

The Village of Jackson Center hosted an AMP Groundworker Training Course on July 18. There were 14 attendees from Jackson Center and Lakeview in attendance, who had the opportunity to learn about basic electrical hazard awareness, bucket rescue training, step-touch potential, knot tying 101, handline use and rigging, basic tool overview and work zone barricading.

Throughout the year, AMP offers high-quality training designed to improve employee performance and enhance safety. Members are encouraged to browse the [2019 AMP Training Catalog](#) on the [member extranet](#) (login required) and sign up for any courses that might benefit their community.

If you have questions about training, please contact Jennifer Flockerzie at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org) or 614.540.0853.



*Jim Eberly and Dan Cline (AMP) reviewing common distribution lineworker materials with Jackson Center and Lakeview*

## **Second AMP Rodeo build day scheduled**

*By Scott McKenzie*

Volunteers are needed to assist in preparing the rodeo events for the 2019 AMP Lineworkers Rodeo. The build day has been scheduled for July 25. Please contact me at 614.306.4269 or [smckenzie@amppartners.org](mailto:smckenzie@amppartners.org) if you are interested and available to assist in preparing the rodeo field. The rodeo will take place Aug. 23-24.



# SAVE THE DATE

TUESDAY, AUGUST

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# 20

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2019

## AMP MEMBER OUTING

GOLF CLUB OF DUBLIN

PLEASE CONTACT CHARLES WILLOUGHBY AT  
CWILLOUGHBY@AMPPARTNERS.ORG TO REGISTER FOR THE  
OUTING!



Click [here](#) to register

## JUNE OPERATIONS DATA

	June 2019	June 2018
Fremont Capacity Factor	70%	71%
Prairie State Capacity Factor	95%	99%
Meldahl Capacity Factor	53%	78%
Cannelton Capacity Factor	43%	70%
Smithland Capacity Factor	2%	70%
Greenup Capacity Factor	35%	57%
Willow Island Capacity Factor	67%	80%
Belleville Capacity Factor	75%	92%
Blue Creek Wind Capacity Factor	27%	19%
JV6 Wind Capacity Factor	11%	12%
Front Royal Solar Capacity Factor	28%	24%
Bowling Green Solar Capacity Factor	32%	33%
<b>Avg. A/D Hub On-Peak Rate</b>	<b>\$27/MWh</b>	<b>\$37/MWh</b>

- \* Fremont capacity factor based on 675 MW rating.
- \* PS capacity factor based on 1,582 MW rating.
- \* Meldahl capacity factor based on 105 MW rating.
- \* Cannelton capacity factor based on 87.6 MW rating.
- \* Smithland capacity factor based on 76.2 MW rating.
- \* Greenup capacity factor based on 70 MW rating.
- \* Willow Island capacity factor based on 44.2 MW rating.
- \* Belleville capacity factor based on 42 MW rating.
- \* Front Royal Solar capacity factor based on 2.5 MW rating.
- \* BG Solar capacity factor based on 20 MW rating.

### Energy market update

By Jerry Willman - assistant vice president of energy marketing

The August 2019 natural gas contract decreased \$0.017/MMBtu to close at \$2.287 yesterday. The EIA reported an injection of 62 Bcf for the week ending July 12. Market expectations were for an injection of 65 Bcf. The prior week had a build of 81 Bcf and the year-ago injection was 46 Bcf. The build compares with the five-year average +63 Bcf. The injection season running total of 1426 Bcf is much larger than the five-year average of +1041.

On-peak power prices for 2020 at AD Hub closed yesterday at \$32.39/MWh, which decreased \$0.08/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending July 19				
MON	TUE	WED	THU	FRI
\$34.38	\$35.47	\$38.39	\$42.19	\$48.10
Week ending July 12				
MON	TUE	WED	THU	FRI
\$29.19	\$34.91	\$38.59	\$35.93	\$32.43
AEP/Dayton 2020 5x16 price as of July 18 — \$32.39				
AEP/Dayton 2020 5x16 price as of July 11 — \$32.47				

## AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was 100 percent available for the week. PJM dispatched the plant offline overnight Saturday and Sunday due to economics. Duct firing operated for 102 hours this week. For the week, the plant generated at an 77 percent capacity factor (based on 675 MW rating).

## Security tip - social engineering red flag number one: sender

By Jared Price - vice president of information technology and CTO



The prevalence of phishing scams is at an all-time high. Because you are the key to preventing a cyberattack within your organization, it is important to question the legitimacy of every email you receive. Below is a list of questions to ask yourself about who or where the email came from that may help you realize that you are being phished.

### Sender: Analyze who and where the email came from.

- Do you communicate with this person regularly?
- Do you have any type of relationship with the sender? If not, were they at least vouched for by someone you trust?
- Is this email from outside of your organization or unrelated to your job responsibilities?
- Was the email sent from someone you recognize but the content seems unusual or out of character, such as them making an odd request or using a style of writing that is not typical of them?
- Is the sender's email from your company domain? Double check that it is not a visual spoof of your domain, such as "dornain.com" rather than "domain.com".

- Is the sender's email from a suspicious external domain? (like micorsoft-support.com rather than microsoft.com)

If you notice anything about the email that alarms you, do not click links, open attachments or reply. You are the last line of defense to prevent cyber criminals from succeeding and making you or your company susceptible.

## **Efficiency Smart welcomes new staff**

*By Steven Nyeste - senior marketing project manager, Efficiency Smart*

Efficiency Smart has added an account manager, program manager and energy consultant to its team.

Account Manager Ron Abremski and Energy Consultant Sasha Miafodzyeu represent the first Efficiency Smart hires based in the state of Delaware. Together, they will increase Efficiency Smart's presence in participating Delaware Municipal Electric Corporation (DEMEC) communities and help customers receive the information and resources they need to use energy more efficiently.

Ron Abremski is an accomplished industry professional, with more than 15 years of experience working with businesses, manufacturers and utilities throughout the country. Ron previously worked at ICF, serving Baltimore Gas and Electric, Pepco and Delmarva Power utilities. Most recently he worked with Georgia Power Utility to deliver and implement residential and commercial HVAC programs. Prior to ICF, he gained experience as an account manager at Johnson Controls, and had also started his own energy efficiency company where he worked with a wide range of businesses to help reduce their electric costs. Ron holds a bachelor's degree in marketing from the University of Baltimore.

Sasha Miafodzyeu is passionate about the engineering and energy efficiency fields. He grew up in Belarus, where he studied engineering at Belarusional National Technical University. He then continued his education in the United States, recently earning an associate degree in energy management from Delaware Technical and Community College. He is a certified energy manager from the Association of Energy Engineers.

Additionally, Efficiency Smart has hired Jamie Abrusci as a program manager, where he will be responsible for the ongoing success of existing programs and will help launch new programs across participating communities.

Jamie has nearly 10 years of experience in the energy industry, most recently as the Ohio Market Development Lead for Elevate Energy, where he focused on expanding the reach of energy efficiency programs throughout the state. He has served on the implementation team for two state-wide energy efficiency programs throughout Ohio and ran his own residential home performance consultancy company. Jamie holds a bachelor's degree from the University of Ashland and is a Building Analyst Certified Professional from the Building Performance Institute.

Ron, Sasha and Jamie will continue to help Efficiency Smart provide the expertise and guidance to help participating AMP communities and their electric customers meet their energy efficiency goals.

Efficiency Smart provides many energy efficiency service options to subscribing AMP member communities. For more information about Efficiency Smart, visit [www.energycsmart.org](http://www.energycsmart.org) or call 877.889.3777.



*Ron Abremski*



*Sasha Miafodzyeu*



*Jamie Abrusci*

# AMP TRAINING SERIES:

## Register for these upcoming courses

### **Lineworker Training Basic 1**

Prerequisite: None

Date: July 29–Aug. 2      Class length: Weeklong

Size: Limited to 16

### **Lineworker Training Advanced**

Prerequisite: Intermediate is required unless instructor approves

Date: Sept. 9–13      Class length: Weeklong

Size: Limited to 12

### **Hotline Training**

Prerequisite: First- and second-year apprentice training is required

Date: Oct. 7–10      Class length: Three full days

Size: Minimum of 8

### **Advanced Transformer Workshop**

Prerequisite: None

Date: Oct. 22-23      Class length: Two full days

Size: Minimum of 15

*For a complete schedule and full details of the 2019 training courses, see the 2019 AMP Training Catalog at: [www.amppartners.org/services/technical-services](http://www.amppartners.org/services/technical-services).*

*To register contact Jennifer Flockerzie, manager of technical services logistics, at 614.540.0853 or [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org)*



AMERICAN PUBLIC  
POWER ASSOCIATION

2019

THE ACADEMY

Webinars

## Register now for Webinars

Learn from your office! Individual webinars are \$109 (or sign up for a series at a discounted rate). Register today at [www.PublicPower.org](http://www.PublicPower.org) under Education & Events. Non-members can enter coupon code **AMP** to receive the member rate.

- Best Practices in RFI Responses: **August 5**  
*Economic Development Series*
- Protecting Your Cash Position: **August 8**  
*Financial Planning Series*
- Community Branding and Marketing: **August 19**  
*Economic Development Series*
- Economic Development Reimagined: **August 26**  
*Economic Development Series*





## Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org). There is no charge for this service.

### City of Orrville seeks applicants for power plant technician II

The City of Orrville - Department of Public Utilities seeks applicants for a power plant technician II. This is semi-skilled to skilled work in the operation of high-pressure steam boilers, turbines, fuel and ash systems and other equipment in an electrical power generation plant. Positions in this class also operate the ash handling systems and inspect, lubricate and service boiler auxiliary equipment according to an established routine. Workers will also assist in the operation of turbines and other plant equipment, perform non-skilled and semi-skilled tasks involving installation and maintenance of plant equipment, buildings and systems for city utilities. Must have graduated from high school (or GED and obtained certification in two or more maintenance trades, including but not limited to industrial maintenance, machining, welding, electric, HVAC, or instrumentation and controls; considerable experience in skilled and semi-skilled mechanical and/or electrical equipment and utility maintenance tasks, or any equivalent combination of experience and training which provides the required knowledge, abilities and skills. Pay range \$24.99-\$31.26/hour, plus benefits. Applications are available to [www.orrville.com](http://www.orrville.com) and must be emailed to [pmcfarren@orrville.com](mailto:pmcfarren@orrville.com) or mailed or delivered to the city's Human Resources office at 207 N. Main St., Orrville, OH 44667, by 5 p.m., Friday, Aug. 9.

### Bowling Green seeks applicants for two positions

#### Wastewater collection equipment operator

The City of Bowling Green is seeking applicants for the position of wastewater collection equipment operator. This position is responsible for maintaining, repairing and installing municipal sanitary, combination, storm sewers and performing lift station maintenance. Operates vac-truck, dump truck, CCTV, excavator, backhoe, jack hammer, tapping machine, air monitor, concrete saw and flow meter; uses hand tools; repairs and installs manholes, catch basins, asphalt and concrete; sets up work zone traffic control; responds to after hour calls; performs other related duties as assigned. Work is performed outdoors and in confined spaces in proximity to sewage; night, weekend and holiday work. High school diploma or equivalent; Class A Commercial Driver License with Tanker Endorsement; OEPA Class I Wastewater Collection Certification or the ability to obtain within two years; one to three years of relevant experience; or any combination of experiences which provides the required skill sets to perform the essential functions of the job. A copy of the job description will be provided to applicants.

Interested persons must complete an application packet that is available either by visiting the Personnel Department of the City of Bowling Green at 304 N. Church St, Bowling Green, OH 43402 or by applying [online](#). Resumes may be included, but will not substitute for a completed application. All completed application materials must be returned to the Personnel Department by one of the following methods: via email to [bgpersonnel@bgohio.org](mailto:bgpersonnel@bgohio.org) via fax to 419.352.1262 or via U.S. Mail or hand-delivery to the address above. Office hours are Monday through Friday, 8:00 a.m.-4:30 p.m. You may reach the Personnel Department by phone at 419.354.6200. Deadline for making application is 4:30 p.m. July 29, 2019. AA/EEO

### **Firefighter/paramedic**

The City of Bowling Green is seeking applicants for the position of firefighter/paramedic. Applications must be submitted to the Personnel Department by 4:30 p.m. on Aug. 6. This position is responsible for fire suppression and prevention, and emergency medical service for the protection of life and property. Applicants must be certified by the State of Ohio as a Paramedic at the time of application and appointment. A copy of the valid paramedic certification must be provided at the time of application. Within 12 months of appointment, those persons hired must become certified as an Ohio Firefighter II.

Candidates must take and successfully pass both a written examination and a physical agility test. Candidates must take and pass a physical agility exam to be administered by appointment through Aug. 16, 2019. An alternative to taking and passing the physical agility test is to provide to the city, upon application, official verification that documents the candidate currently holds a valid/current certification of passing the Firefighter Mile exam through the National Testing Network. Those candidates who passed the physical agility requirement, as previously outlined, will be scheduled to take a written examination on Aug. 24, 2019 beginning at 8:00 a.m.

Ohio law (ORC 124.42) and city ordinance provide that no person shall be eligible to receive an original appointment in the fire service unless the person has reached the age of 18 and has not reached his/her 41 birthday. The age restriction is permitted by the Public Safety Exemption to the Age Discrimination in Employment Act (29 U.S. Code 623 (j)).

Section 7.01 of the city's charter provides for an additional credit of 10 percent of a passing test score for honorably discharged veterans. A candidate's DD Form 214 documenting an honorable discharge must be submitted at the time of application in order to be eligible for the veteran's credit. firefighter/paramedics must serve a one-year probationary period. The current starting rate is \$20.24 per hour, which annualizes to \$54,728.

Interested persons must complete an application packet that is available either by visiting the Personnel Department of the City of Bowling Green at 304 N. Church St, Bowling Green, OH 43402 or by applying [online](#). Resumes may be included, but will not substitute for a completed application. All completed application materials must be returned to the Personnel Department by one of the following methods: via email to [bgpersonnel@bgohio.org](mailto:bgpersonnel@bgohio.org) via fax to 419.352.1262 or via U.S. Mail or hand-delivery to the address above. Office hours are Monday through Friday, 8:00 a.m.-4:30 p.m. You may reach the Personnel Department by phone at 419.354.6200. Deadline to apply is 4:30 p.m. Aug. 6. AA/EEO

## **City of Marshall seeks applicant for assistant director of electric utilities**

The City of Marshall is a quaint Norman Rockwell style community with a population of 7,068 in lower, central Michigan. Located less than one hour from the campuses of the University of Michigan and Michigan State University, two hours from Detroit and beautiful Lake Michigan, and three hours from Chicago. The City has installed a fiber to the premise system to every property in the city with symmetrical speeds up to 10 mbps.

The community is seeing unusual growth with over \$1 billion of industrial growth. Click [here](#) to view the Choose Marshall video. Located at the intersection of I-94 and I-69, the crossroads of international highways, the city is preparing for large industrial and residential growth with a 1,000-acre mega industrial site. The downtown district is 97 percent commercially occupied. The city has the largest National Historic Landmark District in Michigan with many neighborhoods of historic homes.

In the next three years, it is anticipated a peak-demand growth from 23 MW to 123 MW. The city will be constructing infrastructure to meet this demand. A privately developed dual unit 500 MW gas fired power plant is proposed in the city. A complete job description can be found at [www.cityofmarshall.com](http://www.cityofmarshall.com)

Qualifications for the Assistant Director of Electric Utilities position include a degree in electrical engineering or a closely-related field, and a minimum of three to five years of experience working for an electric utility with supervisory or executive leadership responsibilities. A State of Michigan licensed professional engineer desired. Annual salary of \$80,000 with excellent benefits.

To apply for this position, submit a cover letter, resume and professional references to [HumanResources@cityofmarshall.com](mailto:HumanResources@cityofmarshall.com).

The City of Marshall is an Equal Opportunity Employer. Position open until filled.

## **Borough of Schuylkill Haven seeks applicants for journeyman and apprentice electric lineworker**

The Borough of Schuylkill Haven is seeking applicants for the position of journeyman electric lineman position. Minimum qualifications include: graduation from the standard four-year high school, successful completion of an approved apprenticeship program of at least four years in duration, journeyman accreditation and Pennsylvania CDL license.

Schuylkill Haven Borough owns and operates their own electric system including: substation, poles, distribution lines, transformers and secondary services. The applicant should have thorough background knowledge of these types of appurtenances. The successful candidate must pass a complete background investigation including reference, employment, criminal/personal record checks and a pre-employment drug screening test.

The borough is also accepting applications for an apprentice electric lineworker. This position is a trainee position.

Schuylkill Haven is located In Schuylkill County, Pa. and has a population of 5,550 people. The borough has an excellent compensation/benefit package and is an Equal Opportunity Employer. A complete job description and job application can be obtained by contacting the borough office at 570.385.2841 or by logging on to the Borough's website at [www.schuylkillhaven.org](http://www.schuylkillhaven.org).

Please submit a completed job application, resume, certifications and three references to: Scott J. Graver, Borough Administrator, Schuylkill Haven Borough Office, 333 Centre Ave., Schuylkill Haven, PA 17972. This position will remain open until filled.

## **City of Coldwater seeks applicants for engineering manager**

The City of Coldwater is seeking a qualified individual to fill the available position of engineering manager.

This individual will serve on the executive management team and provide professional support to the utility director and city manager. This individual will oversee all engineering functions for the Coldwater Board of Public Utilities (CBPU) and city. Extensive management and supervision is exercised over the electrical engineer, engineering technician and GIS and mapping coordinator.

The engineering manager will provide leadership in project development, design and implementation; coordination and issue resolution; manage technical research to support recommendations; assist with estimating project costs while maintaining departmental budgets; prepare surveys and studies based on economic engineering practices in order to prepare plans for proposed construction projects; draft specifications for equipment and materials used in construction, maintenance and operation of utility and municipal systems; make on-site inspections of work to ensure compliance with plans; develop creative and effective strategies and coordinate with other utility and city engineering personnel to avoid conflicts of utility construction projects with other services; ability to prepare, review and interpret engineering plans and specifications; ability to conduct research projects; ability to prepare technical reports; keep record and documentation updated; mentor and facilitate the succession planning within the department; develop a departmental training program; develop and set priorities for department; ability to establish and maintain an effective working relationships with associates and build professional customer relations; research methods to improve workplace efficiency, productivity and recommend policy change; and perform related tasks as required thorough knowledge of engineering principles and practices.

Successful applicant should have a minimum of 10 years of experience in engineering or project management with an emphasis on electrical or civil engineering. An electrical engineering degree is

preferred, but other engineering degrees will be considered. Salary commensurate with experience.

Send resume to: Nicki Luce, Coldwater Board of Public Utilities, One Grand St., Coldwater, MI 49036 or email to [resume@coldwater.org](mailto:resume@coldwater.org).

## Opportunities available at AMP

AMP is seeking applicants for the following positions:

Safety/OSHA compliance coordinator

Risk analyst

Staff attorney

Manager/Director - debt management

For complete job descriptions, please visit the [AMP careers page](#).

American Municipal Power, Inc.

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